

Wisconsin Public Library Consortium

Board Meeting Agenda

August 4, 2025 at 2:00 pm

by zoom*

{Alternate in-person location: 707 Quay St, Manitowoc, WI 54220}

1. **Call to order**
2. **Welcome, Proxy Announcements, and Roll Call**
3. **Consent Agenda**
 - a. Review agenda
 - b. Approval of minutes from [June 9, 2025](#)
 - c. Acceptance of Technology Steering Committee minutes from [June 3, 2025](#) and [July 14, 2025](#)
 - d. [YTD Budget](#)

4. **Committee and Project Updates**
 - a. Digital Library Steering Committee Update
 - b. Technology Steering Committee Update
 - c. Delivery Workgroup Update
 - d. Newspaper Project Update
 - e. Website Workgroup Update

5. **Discussion and Action Items**

- a. **Discussion and Action: Form Board Nominations Committee**

Background: The group will form the Nominations Committee that will solicit candidates for Board Chair, Vice-Chair, and liaisons to all Steering Committees. The positions will serve the 2026 calendar year.

During the meeting: Volunteers will be recruited for the Nominations Committee, and the group will discuss the process for soliciting for the positions.

Questions for discussion: Would you like to serve on the 2026 Board Nominations Committee?

- b. **Discussion: Digital Library Steering Committee Seat Apportionment Formula**

Background: At each October meeting of the Board, the group reviews and approves the DL Steering Committee seat apportionment by agreeing upon the percentage of the Buying Pool and Advantage contribution that represents a seat. Last year the group determined that they would like to review and update the formula and thresholds in 2025 in order to avoid frequent changes in the number of representatives on that committee.

OUR MISSION

The Wisconsin Public Library Consortium brings together expertise and resources to support collaborative work resulting in greater equity and affordability for Wisconsin public libraries and their communities.

OUR VISION

To serve as the strategic center of experimentation, collaboration, and innovation for Wisconsin public libraries.

During the meeting: The Board will review last year's seat apportionment and discuss possible formula or percentage changes.

Additional documentation: [2025 Digital Library Steering Committee Seat Apportionment](#)

c. Discussion and Action: 2026 Delivery Budget

Background: The Delivery Workgroup has been reviewing the formula for the 2026 public library system portion of the Delivery budget. The group has made no changes to the formula and recommends the same formula used for 2025.

During the meeting: The Board will review the recommended formula and potentially approve the public library systems portion of the budget.

Additional Documentation: [2026 Draft Delivery Budget](#) and [2025 Delivery Budget](#) for reference

6. Strategic Planning Process Activities and Discussions

[Plan Activation and Assessment Worksheet](#)

a. Communications Committee Charge

At the last meeting, the Board determined the Communications Committee make up. Project Managers have drafted a charge. The Group will discuss next steps.

Documents: [Draft Committee Charge](#)

b. Establishing WPLC Values

During the meeting: The group will review and discuss the updated version of the values draft

Documents: [Draft Values Statements](#)

7. Information Sharing from Partners

Questions to consider:

- What are potential opportunities for collaboration?
- What's new happening at your system?
- What issues are you facing?

8. Adjourn

Next meeting: Board Meeting on October 20, 2025, at 2:00 pm

***Join Zoom Meeting**

<https://us02web.zoom.us/j/86908196585?pwd=BsVWmLMbj1R5grZVJbWSPFPHp0li7s.1>

Meeting ID: 869 0819 6585

Passcode: 018289

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